

**SENIOR PARKING RULES AND REGULATIONS**

Each driver **MUST** adhere to all of the rules and regulations in order to maintain their right to park in school grounds. They are as follows:

- Students must submit a completed application with photocopies of their valid driver's license and car registration(s) in order to be considered for a parking permit. No more than two cars may be registered per student. No student will be permitted to park on school grounds without an approved parking permit. Vehicles will be checked and any unregistered vehicles will be ticketed and/or towed at owner's expense. **All parents are required to view the Defensive Driving video located on the RHS website and complete the Defensive Driving Survey. Students who did not attend the in-person presentation in Jan/Feb of 2025, must also view the video and complete the survey located on our website.**
- All students receiving a parking permit will be assigned a designated parking spot and **MUST** park their car in that location within the yellow lines. **NEVER** park in the faculty spaces, along the curbs, on grass surfaces, or on walking paths designated for pedestrian use. **If you arrive at school and find someone parked in your spot you should park in an unnumbered parking spot and then come into the main office to make us aware.**
  - Only cars that are registered to you are permitted to park in your spot unless you have been given administrative approval to do so.
  - Parking permits are **NOT** to be transferred from individual to individual or from car to car.
  - If for some reason you drive a vehicle to school which is not a vehicle originally registered, it is the student's responsibility to notify the office prior to the beginning of the school day.
- Priority will be given to the following students: those who participate in co-op or senior option and have a schedule which requires them to arrive late and/or leave early; students who choose to share a spot with a classmate and carpool to school; student activity officers whose responsibilities often require them to stay late at night. Remaining spots will be randomly assigned. A waiting list will be established for students who are not assigned a spot in September. **We will assign additional spots at the start of the third marking period. Students who are awarded spots at that time will be required to pay \$25 before they are given their parking tag.**
- Students who illegally parked on campus during their junior years and students who have outstanding obligations will be put on the waiting list. Students who, during their junior year, violated school policy and were assigned in-school or out-of-school suspension will automatically be placed at the bottom of the waiting list.
- Drivers and passengers are to exit vehicles promptly after parking and proceed into the school building. No loitering is permitted in the parking lot.
- Do not pick up or discharge passengers anywhere other than your assigned spot. You should not use the front entrance as a loading or unloading zone. There is no parking in front of the building at any time. Do not pull out between buses. Do not drive through crosswalks. All buses must depart before you exit your parking spot. No driver is allowed to pass a moving school bus. All passengers must be inside moving vehicles. No one is to be transported on hoods, trunks, bumpers, etc. **Speed limit is 15 mph.** As indicated below, unsafe use of a vehicle in the parking lot is grounds for loss of parking privileges.
- **Student parking is a privilege and entails responsibility on the part of the student. Parking permits can be revoked for the following reasons:**
  - **Operating your vehicle in an unsafe manner**
  - **Leaving school without permission**
  - **Excessive tardiness and absences**
  - **Any infraction which results in Out of School Suspension**
  - **Any other violation of regulations regarding parking privileges at Roxbury High School (i.e., not obeying school speed limit, caught smoking in a car or on school grounds, etc.)**

Please note: **The registration fee will not be refunded to students who have their parking privileges revoked.**

**ROXBURY HIGH SCHOOL IS NOT RESPONSIBLE FOR DAMAGE THAT MAY OCCUR IN THE PARKING LOT. YOU PARK AT YOUR OWN RISK!**

### Senior Parking Rules Continued

- All **pickups and large cars/trucks** will automatically be reserved a space on Bryant Drive. Please check the box on the line of the application where you enter the license plate, make, model, etc. of the car you are registering if you have a pickup or large car/truck. Even if you do not have a pickup or large car at the time you fill out the application but are planning to purchase one, please check the box.
- When making a copy of your license and/or registration, please **do not** cut around the copy. Leave it as a complete sheet of paper.
- The Defensive Driving Program (or Alive@25 as it was formerly known) is good for **4 years**. In other words, if a parent viewed the webinar within 4 years of graduation date, then it does not have to be completed again. For example, if the student's graduation date is 2026, subtract 4 years. That leaves 2022. If you have viewed the webinar anytime between 2022 and 2025, you do not have to view it again. If you completed the webinar in 2020, then it is past the 4 year window and you must view the webinar. Please inform the main office if you viewed the webinar for a sibling within the 4 year window. Include the name of the sibling and the graduation date.
- Please **do not** include payment for permit when submitting the application. Payment is **due upon permit pick up** beginning in August.
- The student must have a **valid license** when picking up his/her parking permit. In other words, the student must have passed their road test and have an **interim license** in their possession before picking up the parking permit beginning in August.
- Please **do not** attach the directions to the application. The only paperwork required is the application and copies of license and registration of car(s).

**(Application Deadline: July 18, 2025)**

**ROXBURY HIGH SCHOOL  
Application for Senior Parking 2025-2026  
Student Registration**

For Office Use Only:

Space Assigned:

\_\_\_\_\_

Parent -Defensive ☐

Student-Defensive ☐

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Car Registration(s)**

\_\_\_\_\_ Large Car/Pickup ☐  
License Plate #      Year      Make      Model      Color

\_\_\_\_\_ Large Car/Pickup ☐  
License Plate #      Year      Make      Model      Color

\_\_\_\_\_ \$50.00 application fee **(payable when parking tags are distributed)**

*The application fee will not be refunded to students who have their parking privileges revoked.* \_\_\_\_\_

\_\_\_\_\_ Attached photocopies of Driver License & Car Registration(s)

\_\_\_\_\_ Will get license later in school year. Date of Driver's exam: \_\_\_\_\_

I would like to carpool with/share a parking spot with: \_\_\_\_\_ (must be another senior)

**Arrival/Dismissal Schedule (circle any that apply to you)**

**MORRIS COUNTY VO-TECH:**    AM    or    PM

**SENIOR OPTION/CO-OP WORK PROGRAM:**    YES    or    NO

**ARE YOU A STUDENT THAT DOES NOT RECEIVE TRANSPORTATION SERVICES:**    YES    or    NO

**If you are scheduled to leave early or arrive late, please write the time in the appropriate location below.**

**SCHOOL DISMISSAL TIME:** \_\_\_\_\_

**SCHOOL ARRIVAL TIME:** \_\_\_\_\_

Side of Lot desired (depending on availability):    GYM    or    MUSIC

List all athletic and/or co-curricular activities in which you participate: \_\_\_\_\_

I understand that due to the great demand and limited supply of parking spaces those given the privilege of parking on campus will be held to the highest standards of behavior. Failure to live up to those standards will result in loss of parking privileges. See attached rules and regulations for all relevant information.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

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